



Group Meal schedule

Document reference:

Day & Date:

Time:

Prepared by:

**Booking:**

Date of booking:

Booking received by (Madhuban Staff):

Booking passed through (Circle: Email / Call / Person)

Booking given by Mr.

Booking received at (Location: Purang / Kerung / .....)

Price per Pax confirmed:

Price per Staff (Sherpa):

Special extras to be provided:

Price quoted for special extras:

Special care of pilgrims:

**Amendment:**

Booking amended on Date:

Amended copy attached with this sheet: ( Yes / No )

Booking amended by (Contact of agency):

Amended booking received by (Madhuban Staff):

Revised price:

Revised intimation of special needs:

**Payment:**

Payment received on Date:

Payment received vide: (Cash / Bank transfer / Credit card / Cheque )

Payment received by (Madhuban Staff):

Payment receipt no.:

Payment receipt handed over to:

**Notes:**

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**(Sign and stamp)**



Entry DT      Exit DT      Group Code      Company      Kora / Non Kora      Contact      Pax      Sherpas      Total

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Location ->	Arr			Arr			Arr			Arr		
	Date	Time	Pax	Date	Time	Pax	Date	Time	Pax	Date	Time	Pax
BFAST												
PARCEL												
LUNCH												
TEA												
DINNER												

Location ->	Arr			Arr			Arr			Arr		
	Date	Time	Pax	Date	Time	Pax	Date	Time	Pax	Date	Time	Pax
BFAST												
PARCEL												
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